

CRITERION 4 - INFRASTRUCTURE AND LEARNING RESOURCES

4.2.1 Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students.

LIBRARY ADVISORY COMMITTEE MINUTES

SR. NO.	PARTICULARS	LINK
1.	Library Advisory Committee Minutes 2021-22	02-09
2.	Library Advisory Committee Minutes 2020-21	10-14
3.	Library Advisory Committee Minutes 2019-20	16-23
4.	Library Advisory Committee Minutes 2018-19	24-31
5.	Library Advisory Committee Minutes 2017-18	32-38



I/C PRINCIPAL
Chandrabhan Sharma College
of Arts, Science & Commerce
Powai-Vihar, Powai, Mumbai - 400 076
Tel. 25704526 / 25704530

Date: 16/08/2021

NOTICE

Library Advisory Committee Meeting

(Meeting No-01/ 2021-22)


All the members of Library Advisory Committee are hereby informed that there is meeting on **21st August, 2021** at **11:30 am** in Library.

Agenda for the meeting:


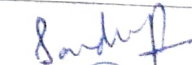




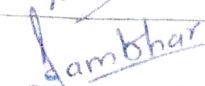
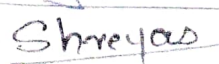
1. To discuss about the online library events organized during last academic year and plan to organize various library events for the current academic year
2. To organize awareness programme about N-List database to students
3. To conduct library orientation online of First year students
4. Purchasing books for the syllabus change course
5. Any other agenda with the permission of the Chair


Librarian

Mr. Sunil Ubale


Principal/Chairman
Dr. Pratima Singh

Members of LAC:

Sr. No.	Name	Member	Signature
1	Mr. Tushar Shah	Member	
2	Mr. Sandeep Vishwakarma	Member	
3	Ms. Sharlet Bhaskar	Member	
4	Ms. Anjana Verma	Member	
5	Mr. Umesh Kabadi	Member	
6	Ms. Manali Naik	Member	
7	Mr. Snehal Sambhar	Member	
8	Mr. Shreyas Lingsur	Student Representative	

Library Advisory Committee Meeting

Minutes No-01/2021-22


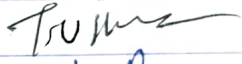



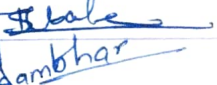
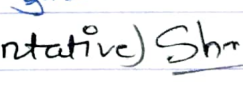
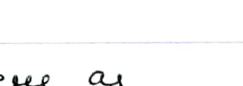
Date!- 21st August, 2021

Ref. meeting no. 01/2021-22. The meeting of Library Advisory Committee held on Saturday, 21-08-2021

Venue! Library

Time! 11:30 am

Attendees!

- | | | |
|----------------------------|--------------------------|--|
| 1. Dr. Pratima Singh | (Chairperson) |  |
| 2. Mr. Tushar Shah | (Member) |  |
| 3. Mr. Sandeep Vishwakarma | (Member) |  |
| 4. Ms. Shantet Bhaskar | (Member) |  |
| 5. Mr. Umesh Khabadi | (Member) |  |
| 6. Ms. Manali Naik | (Member) |  |
| 7. Mr. Sunil Ubale | (Secretary) |  |
| 8. Mr. Snehal Sambhar | (Member) |  |
| 9. Mr. Shreyas Ingsur | (Student Representative) | <u>Shreyas</u> |

The Agenda discussed in the meeting were as follows!-

Minutes of the meeting

Librarian welcomed chairperson / Principal Dr. Pratima Singh and all committee members and briefed the meeting agenda. The meeting started with briefing minutes of previous meeting held on 14/12/2020.


2. Librarian updated to all the members that during lockdown library and information centre successfully organized 8 online events including quiz and webinars.
3. Due to covid-19 rescrition of Maharashtra government still the colleges were not open fully, it was decided to organize two online events, i.e, online essay writing competition for students, and online Book exhibition for both staff and students all the committee member gave approval to it
4. To make students aware and use of e-resources of N-List database it was decided to conduct orientation so the they will get aware about vast and good e-resources available in it for their studies and research projects.
5. Library and Information Centre will be organizing Online Library Orientation Program on 29 the month of September or october for first year students to make them aware about the information resources and facilities available in college library and make them understand how to access needed information effectively and efficiently. It was decided in the meeting that to organize this orientation program, zoom or google meet link will be created whichever online platform is convenient and link will be shared with the teachers, all the HOD's agreed to it and said will inform all the respected class teachers to circulate the link among students.
6. As the BAmmc course syllabus has been updated librarian informed coordinator of BAmmc department to submit book requisition form regarding purchasing of new books

of current semesters, coordinator agreed to the same.
The meeting ended with vote of thanks.

~~Udale~~

Librarian (Secretary)

Mr. Sunil Udale



Principal (Chairperson)

Dr. Pratima Singh

IC PRINCIPAL

Chandrabhan Sharma College
of Arts, Commerce & Science

Powai-Vihar, Powai, Mumbai - 400 076.

Tel. 022-45266020

Date: 05/12/2021

NOTICE

Library Advisory Committee Meeting

(Meeting No-02/ 2021-22)

All the members of Library Advisory Committee are hereby informed that there is meeting on **10th December, 2021** at **11:30 am** in Library.

Agenda for the meeting:

1. Book Purchase Status of last Semester
2. Purchasing New Books for current Semester
3. Renewal / Subscription of Periodicals
4. To conduct two library events in Khwaish Event
5. Best Library User Award
6. Any other agenda with the permission of the Chair


Librarian

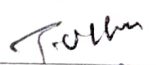
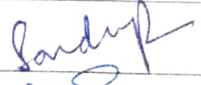
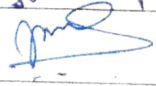


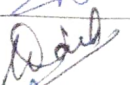

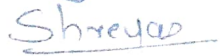
Mr. Sunil Ubale


Principal/Chairman

Dr. Pratima Singh

I/C PRINCIPAL
Chandrabhan Sharma College
of Arts, Commerce & Science
Powai-Vihar, Powai, Mumbai - 400 075
Tel: 022-46260321

Members of LAC:

Sr. No.	Name	Member	Signature
1	Mr. Tushar Shah	Member	
2	Mr. Sandeep Vishwakarma	Member	
3	Ms. Sharlet Bhaskar	Member	
4	Ms. Anjana Verma	Member	
5	Mr. Umesh Kabadi	Member	
6	Ms. Manali Naik	Member	
7	Mr. Snehal Sambhar	Member	
8	Mr. Shreyas Lingsur	Student Representative	

Library Advisory Committee Meeting

Minutes No-02/2021-22


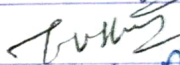
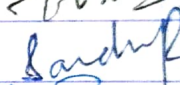



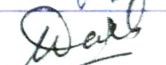
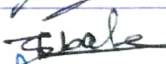

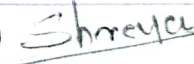
Date:- 10th December, 2021

Ref. meeting no. 02/2021-22. The meeting of Library Advisory Committee held on Friday, 10-12-2021.

Venue: Library

Time: 11:30 am

Attendees:

- | | | |
|----------------------------|--------------------------|---|
| 1. Dr. Pratima Singh | (Chairperson) |  |
| 2. Mr. Tushar Shah | (Member) |  |
| 3. Mr. Sandeep Vishwakarma | (Member) |  |
| 4. Ms. Shaulet Bhaskar | (Member) |  |
| 5. Ms. Anjana Verma | (Member) |  |
| 6. Mr. Umesh Khabadi | (Member) |  |
| 7. Ms. Manali Naik | (Member) |  |
| 8. Mr. Sunil Ubale | (Secretary) |  |
| 9. Mr. Snehal Sambhar | (Member) |  |
| 10. Mr. Shreyas Lingsur | (Student Representative) |  |

The Agenda discussed in the meeting were as follows:-

Minutes of the meeting

1. Librarian welcomed chairperson/Principal Dr. Pratima Singh and all committee members and briefed the meeting agenda. The meeting started with briefing minutes of previous meeting held on 21/08/2021.

2. Librarian presented books purchase status of last semester in front of all members and also mentioned about purchasing new books for current semester, all members agreed to the same and decided to submit book requisition form to the librarian.

3. List of periodicals subscribed in the last year was presented by librarian to the members, members suggested to discontinue of 9 periodicals and said to add new 9 journals and 2 magazines, after receiving quotations from different vendors librarian presented it in front of committee members, members had a look into it and the final approval of subscription of this periodicals was given by principal madam.

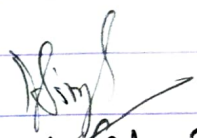
4. Every year intercollegiate festival Khwaish is organized in our college and it was decided in the meeting that library should also participate and organize event so it was decided that to conduct Inter-collegiate Book Review competition & Book Mark Competition invite participants from other colleges, invitation letter will be send to Principal / Librarian of nearby colleges.

5. Every year Library Best User is awarded Librarian presented list of students who were shortlisted for the award, 5 students from Degree college and 4 students from junior college shortlisted and after overviewing the selection criteria and library data, committee decides to give Library Best User Award to Mr. Ramesh Tiwari from (IYBCOM) and Ms. Nagma Ansari from (XII^{com}) for the year 20-21-22.

6. Librarian informed to the members that though the orientation was conducted virtually in the month of September and October but to familiarize students physically orientation was also conducted in the month of November, as the first year students started with their regular lectures, notice was circulated during the lectures and according to the schedule the orientation was carried out department wise.

The meeting ended with vote of thanks.

~~Ubate~~
Librarian (Secretary)
Mr. Sumil Ubat


Principal (Chairperson)
Dr. Pratima Singh

Dr. Pratima Singh
In-charge, Commission
of Higher Education,
Government of Maharashtra,
Vijayawada, Andhra Pradesh
Ph: 082-4538030

Date: 01/07/2020

NOTICE

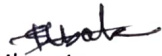
Library Advisory Committee Meeting

(Meeting No-01/ 2020-21)


All the members of Library Advisory Committee are hereby informed that there is meeting on **04th July, 2020** at **12:30 pm** on Google Meet.

Agenda for the meeting:

1. Discuss about the library events organized during lockdown
2. Library provided online service during lockdown through N-List database
3. Library Feedback
4. To organize a webinar on Smart Tools for Teaching and Research & NDLI
5. Any other agenda with the permission of the Chair


Librarian

Mr. Sunil Ubale


Principal/Chairman

Dr. Pratima Singh

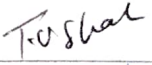
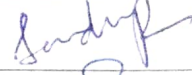


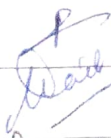
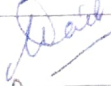
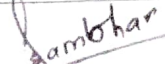
I/C PRINCIPAL

Chandrabhan Sharma College
of Arts, Commerce & Science

Powai-Vihar, Powai, Mumbai - 400 076.

Tel: 022-452660

Members of LAC:

Sr. No.	Name	Member	Signature
1	Mr. Tushar Shah	Member	
2	Mr. Sandeep Vishwakarma	Member	
3	Ms. Sharlet Bhaskar	Member	
4	Ms. Anjana Verma	Member	
5	Mr. Umesh Kabadi	Member	
6	Ms. Manali Naik	Member	
7	Mr. Snehal Sambhar	Member	

Library Advisory Committee Meeting

Minutes No. 01/2020-21


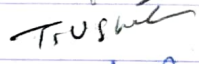
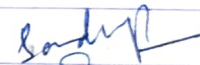
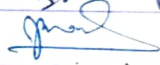

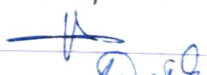
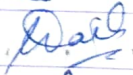
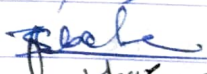
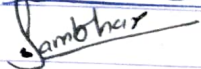
Date - 04th July 2020

Ref. meeting no. 01/2020-21. The meeting of Library Advisory Committee held on Wednesday, 04-07-2020

Venue: Google meet

Time: 12:30 pm

Attendees:

- | | | |
|----------------------------|---------------|---|
| 1. Dr. Pratima Singh | (Chairperson) |  |
| 2. Mr. Tushar Shah | (Member) |  |
| 3. Mr. Sandeep Vishwakarma | (Member) |  |
| 4. Ms. Shaulet Bhaskar | (Member) |  |
| 5. Ms. Anjana Veuma | (Member) |  |
| 6. Mr. Umesh Khabadi | (Member) |  |
| 7. Ms. Manali Naik | (Member) |  |
| 8. Mr. Sunil Ubale | (Secretary) |  |
| 9. Mr. Snehal Sambhar | (Member) |  |

The Agenda discussed in the meeting were as follows:-

Minutes of the meeting

1. Librarian welcomed chairperson / Principal Dr. Pratima Singh and all committee members to the meeting as this meeting was held online after long time everyone were together virtually to discuss meeting agenda. The meeting started with briefing minutes of previous meeting held on 18th December 2019.

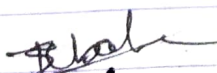
2. Librarian updated to all the committee members that during lockdown (Covid-19) library and Information Centre successfully organized online quiz on Research Methodology and Quiz on Yoga Awareness.

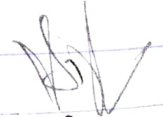
3. Library has provided list of important books & journals in the form of excel with the links of that particular books and journals which directs them to N-List website so that they can easily access the resources during lock-down. And also informed all the committee members to refer library website to access free e-resources available announced during their lectures.

4. Library has taken feedback from the students in the month of march 2020 which received positive response from the students regarding services of library. Librarian share the report of feedback with committee members.

5. With the permission of principal madam Library will conduct more online events for the benefit of the students and staff. Library is planning to conduct webinars on Smart Tools for Teaching and Research and NDLI-User Awareness Program.

The meeting ended with vote of thanks.


Librarian (Secretary)
Mr. Sunil Ubale


Principal (Chairperson)
Dr. Pratima Singh

1/3 PRINCIPAL
of Ans
Power


Date: 10/12/2020

NOTICE
Library Advisory Committee Meeting
(Meeting No-02/ 2020-21)


All the members of Library Advisory Committee are hereby informed that there is meeting on **14th December, 2020 at 12:30 am** on Google Meet.

Agenda for the meeting:

1. Discuss about the library events organized
2. Renewal of N-List database membership
3. Conduct Online Book Review Competition
4. Any other agenda with the permission of the Chair


Librarian

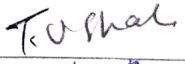




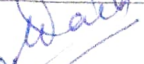

Mr. Sunil Ubale


Principal/Chairman

Dr. Pratima Singh
I/C PRINCIPAL

Chandrabhan Sharma College
of Arts, Commerce & Science
Powai Vihar, Powai, Mumbai - 400 076.
Tel. 022-43756020

Members of LAC:

Sr. No.	Name	Member	Signature
1	Mr. Tushar Shah	Member	
2	Mr. Sandeep Vishwakarma	Member	
3	Ms. Sharlet Bhaskar	Member	
4	Ms. Anjana Verma	Member	
5	Mr. Umesh Kabadi	Member	
6	Ms. Manali Naik	Member	
7	Mr. Snehal Sambhar	Member	

Library Advisory Committee Meeting

Minutes No. 02/2020-21


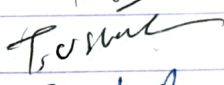
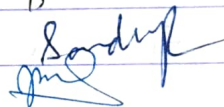



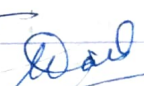
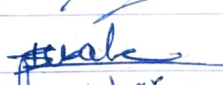
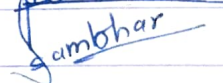
Date - 14th December, 2020

Ref. meeting no. 02/2020-21. The meeting of Library Advisory Committee held on Monday, 14-12-2020

Venue! Google meet

Time! 12:30 pm

Attendees!

- | | | |
|----------------------------|---------------|--|
| 1. Dr. Pratima Singh | (Chairperson) |  |
| 2. Mr. Tushar Shar | (Member) |  |
| 3. Ms. Sandeep Vishwakarma | (Member) |  |
| 4. Ms. Shauket Bhaskar | (Member) |  |
| 5. Ms. Anjana Veurma | (Member) |  |
| 6. Mr. Umesh Khabadi | (Member) |  |
| 7. Ms. Manali Naik | (Member) |  |
| 8. Mr. Sunil Ubale | (Secretary) |  |
| 9. Mr. Snehal Sambhar | (Member) |  |

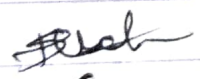
The Agenda discussed in the meeting were as follows:-

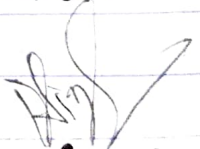
Minutes of the meeting

1. Librarian welcomed chairperson / Principal Dr. Pratima Singh and all committee members to the meeting as the meeting was held online again virtually through google meet to discuss meeting agenda. The meeting started with briefing minutes of previous meeting held on 04/07/2020.

2. Librarian updated to all the committee members library and Information Centre successfully organized webinars on Smart Tools for Teaching and Research, NDLI - User Awareness Program for staff and students and received positive response from the participants.
3. The renewal of Nlist membership was put forward to the committee members, members gave their approval to it.
4. From last academic year library and Information Centre started conducting Inter-collegiate Book review Competition, where to invite students from other colleges participate in this Competition, and due to covid-19 it was decided to organize this event virtually in the mid-month of January.
5. Library is also planning to organize one-day webinar on reading habit.

The meeting ended with vote of thanks.


Librarian (secretary)
Mr. Sunil Ubale


Principal (Chairperson)
Dr. Pratima Singh
I/C PRINCIPAL
Chandrabhan Sharma College
of Arts, Commerce & Science
Povungur, F. E. Road, Shivajinagar, 422 076
T. E. 24525000

CHANDRABHAN SHARMA COLLEGE OF ARTS, SCIENCE AND COMMERCE
POWAI, MUMBAI – 400 076

Library and Information Centre

Date: 21/08/2019

NOTICE

All the members of Library Advisory Committee are hereby informed that there is meeting on **23st August, 2019 at 12:00 noon** in Conference Room.

Agenda for the meeting:

1. To organize Book Exhibition
2. Renewal / Subscription of Periodicals
3. To create Institutional Repository (Dspace OSS)
4. Any other matter with the permission of the Chair

Ubale

Librarian

Mr. Sunil Ubale

Members of LAC:

Principal/Chairman

Dr. Pratima Singh

I/C PRINCIPAL

Chandrabhan Sharma College
of Arts, Commerce & Science

Powai-Village: Powai, Mumbai - 400 076.

Tel. 022-45268020

Sr. No.	Name	Member	Signature
1	Ms. Sridhara Bharti	Member	<u>S Bharti</u>
2	Mr. Sandeep Vishwakarma	Member	<u>Sandeep</u>
3	Ms. Neeta Vaidya	Member	<u>Neeta</u>
4	Ms. Anjana Varma	Member	<u>Anjana</u>
5	Mr. Umesh Kabadi	Member	<u>Umesh</u>
6	Ms. Manali Naik	Member	<u>Manali</u>
7	Mr. Snehal Sambhar	Member	<u>Snehal Sambhar</u>

Library Advisory Committee Meeting

Minutes No. 01/2019-20

Date - 23rd August, 2019

Ref. meeting no. 01/2019-20. The meeting of Library Advisory Committee held on Friday, 23-08-2019.

Venue: Conference Room

Time: 12:00 noon

Attendees:

1. Ms. Pratima Singh (Chairperson)
2. Ms. Shidhara Bhatti (Member)
3. Mr. Sandeep Vishwakarma (Member)
4. Ms. Neeta Vaidya (Member)
5. Ms. Anjana Varma (Member)
6. Mr. Umesh Kabadi (Member)
7. Ms. Arpita Atibuddi (Member)
8. Ms. Manali Naik (Member)
9. Mr. Sunil Ubale (Secretary)
10. Mr. Snehal Sambhar (Member)
11. Mr. Jobin Jacob (Student-Member)

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J. JACOB

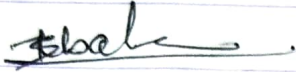
The Agenda discussed in the meeting were as follows:-

Minutes of the meeting

1. Firstly Librarian welcomed Chairperson / Principal Dr. Pratima Singh and all committee members and briefed the agenda. The meeting started with minutes of the previous meeting held on 17/12/2018. The minutes were approved by the committee.
2. It was decided that Book Exhibition will be organized on 23rd September, 2019, like every year there will be different publishers & distributors from outside will bring their books for exhibition. There will be two distributors and one publisher, Shree Ganesh Book Service, Ashtavinayak Book Depot and Himalaya Publishing House, where they will nearly bring 200-300 books for exhibition on various subjects.
3. Librarian also presented department wise periodical list in front of faculty members and asked them to review and suggest for renewal, closing and addition of periodicals, faculties suggested to close following journals i.e., The Indian Banker, Journal of Emerging Market Finance, International Journal of Networks and Applications and instead of these journals suggested to start Bank Quest, Asian Journal of Management Cases, Computer Society of India Communications. Faculty members also suggested purchasing competitive books like CLAT, CET and TOEFL etc.
4. Librarian gave introduction about Dspace and explained its uses, it will be used for college publication e.g. - professors articles, college magazine, lecture PPT and also mentioned that installations process has been done.

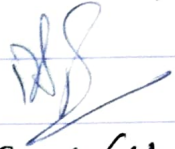
5. Principal Madam instructed every faculty must visit the library and refer journals and magazine, and other materials.

The meeting ended with vote of thanks.



Librarian (Secretary)

Mr. Sunil Ubale



Principal (Chairperson)

Dr. Pratima Singh

VC PRINCIPAL

**Chandrabhan Sharma College
of Arts, Commerce & Science**

Powai-Vihar, Powai, Mumbai - 400 076.

Tel. 022-45266020

CHANDRABHAN SHARMA COLLEGE OF ARTS, SCIENCE AND COMMERCE

POWAI, MUMBAI – 400 076

Library and Information Centre

Date: 16/12/2019

NOTICE

Library Advisory Committee Meeting

(Meeting No-02/ 2019-20)

All the members of the Library Advisory Committee are hereby informed that there is a meeting on **18th December, 2019** at **11:30 am** in Library.

Agenda for the meeting:

1. Book Purchase Status of last Semester
2. Purchasing New Books for Current Semester
3. Renewal / Subscription of Periodicals
4. Best Library User Award
5. To conduct Inter-collegiate Book Review Competition
6. Increase usage of N-List database
7. Any other agenda with the permission of the Chair



Librarian

Mr. Sunil Ubale



Principal/Chairman

Dr. Pratima Singh

IC PRINCIPAL

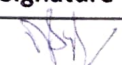
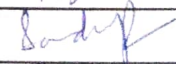
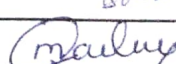



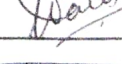
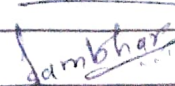
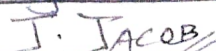
Chandrabhan Sharma College

of Arts, Commerce & Science

Powai-Vihar, Powai, Mumbai - 400 076.

Tel. 022-45266070

Members of LAC:

Sr. No.	Name	Member	Signature
1	Ms. Sridhara Bharti	Member	
2	Mr. Sandeep Vishwakarma	Member	
3	Ms. Neeta Vaidya	Member	
4	Ms. Anjana Varma	Member	
5	Mr. Umesh Kabadi	Member	
6	Ms. Arpita Atibuddhi	Member	
7	Ms. Manali Naik	Member	
8	Ms. Arpita Atibuddhi	Member	
9	Mr. Snehal Sambhar	Member	
10	Mr. Jobin Jacob	Student Member	

Library Advisory Committee Meeting

Minutes No.02 / 2019-20

Date - 18th December, 2019

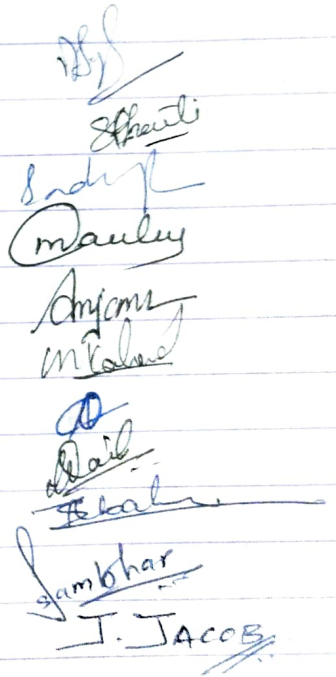
Ref. meeting no. 02/2019-20. The meeting of Library Advisory Committee held on Wednesday, 18-12-2019.

Venue: Library

Time: 11:30 am

Attendees:

1. Dr. Pratima Singh (Chairperson)
2. Ms. Sridhara Bharti (Member)
3. Mr. Sandeep Vishwakarma (Member)
4. Ms. Neeta Vaidya (Member)
5. Ms. Anjana Varna (Member)
6. Mr. Umesh Kabadi (Member)
7. Ms. Arpita Atibuddhi (Member)
8. Ms. Manali Naik (Member)
9. Mr. Sunil Ubale (Secretary)
10. Mr. Snehal Sambhar (Member)
11. Mr. Jobin Jacob (Student-Member)


Sridhara
Sandeep
Neeta
Anjana
Umesh
Arpita
Manali
Sunil
Snehal
Jobin

The Agenda discussed in the meeting were as follows:-

Minutes of the meeting

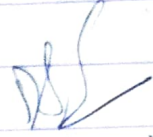
1. Librarian welcomed chairperson/Principal Dr. Pratima Singh and all Committee members and briefed the meeting agenda. The meeting started with briefing minutes of previous meeting held on 23/08/2019.
2. Librarian presented books purchase status of last semester in front of all members and also mentioned about purchasing new books for current semester, all members agreed to the same and decided to submit book requisition form to the librarian.
3. Librarian also presented journal and magazine list for the year 2020, which decided to renew and ensure continuity of journal and magazine subscription, committee approved to this.
4. Every year Library Best User Award is presented, list of students were shortlisted and presented before the committee, 5 students from Degree college and 4 students from Junior college shortlisted and after overviewing the selection criteria and library data, committee decided to give Library Best User Award to Mr. Shah Mohammed Ibrahim from (SYBBI) and Mr. Guikwad Vitthal from (XI/com-8) for the year 2019-20.
5. Every year Library and Information Centre conducts Intra-collegiate Book Review Competition within /for our college students. This time it was decided to conduct Inter-collegiate Book Review Competition to invite participants from other colleges, invitation letter sent to Principal/Librarian of nearby colleges and after discussion it was decided to organize this event in the last week of February.

5. Dr. Pratima Singh, Principal of College, insisted teachers and Librarian to increase usage of N-List database by encouraging students to use N-List database by Orientating them in class during lecture and whenever they visit library.

Wbale

Librarian (Secretary)

Mr. Sunil Wbale



Principal (Chairperson)

Dr. Pratima Singh

I/C PRINCIPAL

Chandrabhan Sharma College

of Arts, Commerce & Science

Powai-Vihar, Powai, Mumbai - 400 076.

Tel. 022-45266020

CHANDRABHAN SHARMA COLLEGE OF ARTS, SCIENCE AND COMMERCE
POWAI, MUMBAI – 400 076
Library and Information Centre

Date: 18/08/2018

NOTICE

Library Advisory Committee Meeting
(Meeting No-01/ 2018-19)

All the members of the Library Advisory Committee are hereby informed that there is a meeting on **20th August, 2018 at 12:00 am** in the Conference Room.

Agenda for the meeting:

1. Library Stock Verification Status
2. Purchasing New Books for Current Semester
3. Renewal / Subscription of Periodicals
4. Organize Book Exhibition
5. Any other agenda with the permission of the Chair


Principal/Chairman



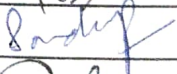
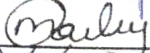



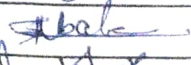



Ms. Pratima Singh

I/C PRINCIPAL

Chandrabhan Sharma College
of Arts, Commerce & Science

Powai-VII, Powai, Mumbai - 400 076.
22-45286020

Members of Library Advisory Committee:

Sr. No.	Name	Member	Signature
1	Ms. Sridhara Bharti	Member	
2	Mr. Tushar Agarwal	Member	
3	Mr. Sandeep Vishwakarma	Member	
4	Ms. Neeta Vaidya	Member	
5	Ms. Anjana Varma	Member	
6	Mr. Umesh Kabadi	Member	
7	Ms. Manali Naik	Member	
8	Mr. Sunil Ubale	Secretary	
9	Mr. Snehal Sambhar	Member	
10	Mr. Umesh Nath	(Student – Member)	
11	Ms. Anjali Singh	(Student – Member)	

Library Advisory Committee Meeting

Minutes No. 01/2018-19

Date - 20th August, 2018

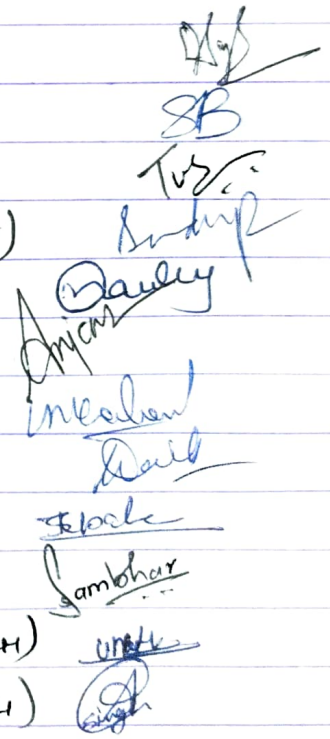
Ref. Meeting No. 01/2018-19. The meeting of Library Advisory Committee held on Monday, 20-08-2018.

Venue: Conference Room

Time: 12.00 noon

Attendees:

1. Ms. Pratima Singh (Chairperson)
2. Ms. Sridhara Bhauati (Member)
3. Mr. Tushar Agarwal (Member)
4. Mr. Sandeep Vishwakarma (Member)
5. Ms. Neeta Vaidya (Member)
6. Ms. Anjana Verma (Member)
7. Mr. Umesh Khabadi (Member)
8. Ms. Manali Naik (Member)
9. Mr. Sunil Ubale (Secretary)
10. Mr. Snehal Sambhar (Member)
11. Mr. Umesh Nath (Student-Member)
12. Ms. Anjali Singh (Student-Member)


Handwritten signatures of the attendees, including names like 'Pratima', 'Sridhara', 'Tushar', 'Sandeep', 'Neeta', 'Anjana', 'Umesh', 'Manali', 'Sunil', 'Snehal', 'Umesh', and 'Anjali'.

The Agenda discussed in the meeting were as follows:-

Minutes of the meeting

1. Librarian welcomes all the committee members and briefed the agenda. The meeting started with minutes of last meeting held on 15/12/2017. The minutes were approved by the committee.
2. Library Stock Verification report (2017-18) was placed before the committee which subsequently viewed by all members.
3. Purchasing textbooks and reference books for the academic year 2018-19 was reviewed and approved by the committee members and through requisition form requirement will be taken from all the head of department.
4. Chairperson (Principal) madam suggested to organize Guest Lecture to improve the reading skills among students. Wherein librarian informed members about two librarians; Mr. Santosh Hulagabali (Librarian) from Nagindas Khandwala College and Mr. Ramesh Paloti (Librarian) from Bhavan's College, from both of them one will come and deliver a lecture according to their availability on the topic - Reading Skill, committee members agreed to this.
5. Librarian also suggested to organize book exhibition in the month of September, in which different distributors from outside will bring their books for exhibition, books will be strictly related to subjects and also various competitive exam books will be exhibited, members agreed to this.

The meeting ended with vote of thanks.

Note :- Annexure 1 (Stock Verification Report) enclosed in stock verification file.

Ubale

Librarian (Secretary)

Mr. Sunil Ubale



Principal (Chairperson)

Ms. Pratima Singh

VC PRINCIPAL

**Chandrabhan Sharma College
of Arts, Commerce & Science
Powai Vihar, Powai, Mumbai - 400 076.
Tel. 022-45266020**

Library and Information Centre

Date: 15/12/2018

NOTICE

Library Advisory Committee Meeting

(Meeting No-02/ 2018-19)

All the members of the Library Advisory Committee are hereby informed that there is a meeting on **17th December, 2018 at 12:00 am** in the Conference Room.

Agenda for the meeting:

1. Book Purchase Status of Last Semester
2. Purchasing New Books for Current Semester
3. Renewal / Subscription of Periodicals
4. Renewal of N-List database subscription
5. Status of Book Exhibition Books Purchase
6. Best Library User Award
7. Any other agenda with the permission of the Chair

Principal/Chairman

Ms. Pratima Singh

I/C PRINCIPAL

Chandrabhan Sharma College

of Arts, Commerce & Science

Powai Vihar, Powai, Mumbai - 400 076

Phone: 022-45268920

Members of Library Advisory Committee:

Sr. No.	Name	Member	Signature
1	Ms. Sridhara Bharti	Member	
2	Mr. Tushar Agarwal	Member	
3	Mr. Sandeep Vishwakarma	Member	
4	Ms. Neeta Vaidya	Member	
5	Ms. Anjana Varma	Member	
6	Mr. Umesh Kabad	Member	
7	Ms. Manali Naik	Member	
8	Mr. Sunil Ubale	Secretary	
9	Mr. Snehal Sambhar	Member	
10	Mr. Umesh Nath	(Student – Member)	
11	Ms. Anjali Singh	(Student – Member)	

Library Advisory Committee Meeting

Minutes No. 02/2018-19

Date - 17th December, 2018

Ref. meeting no. 02/2018-19. The meeting of Library Advisory Committee held on Monday, 17-12-2018.

Venue: Conference Room

Time: 12:00 noon

Attendees:

1. Ms. Pratima Singh (Chairperson)
2. Ms. Shidhara Bharti (Member)
3. Mr. Tushar Agarwal (Member)
4. Mr. Sandeep Vishwakarma (Member)
5. Ms. Neeta Vaidya (Member)
6. Ms. Anjana Vauma (Member)
7. Mr. Umesh Khabadi (Member)
8. Ms. Manali Naik (Member)
9. Mr. Sunil Ubale (Secretary)
10. Mr. Snehal Sambhar (Member)
11. Mr. Umesh Nath (Student-Member)
12. Ms. Anjali Singh (Student-Member)

HS
SB
Tushar
Sandeep
Neeta
Anjana
Umesh
Manali
Sunil
Snehal
Umesh
Anjali

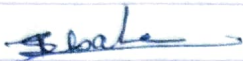
The Agenda discussed in the meeting were as follows:-

Minutes of the meeting

1. Librarian welcomes all the committee members and briefed the agenda. The meeting started with minutes of the previous meeting held on 20/08/2018. The minutes were approved by the committee.
2. Librarian presented the books purchased status of last semester in front of all members and also mentioned about purchasing new revised syllabus books for current semester, all members agreed to the same and decided to submit book requisition form to the Librarian.
3. Librarian also presented journal and magazine list for the year 2019, which decided to renew and ensure continuity of journal subscription, committee approved to this.
4. It was decided by committee members to renew N-List Database for reference, research purpose for faculty members and for students.
5. Book Exhibition was successful event, out of 189 recommended books 130 books were selected for purchase.
6. Likewise every year librarian presented list of students who were shortlisted for Best Library User Award, 5 students from Degree College and 4 students from Junior College shortlisted and after over viewing the selection criteria and library data committee

decided to give Best User to Ms. Rutika Gawade (4BFM) and Ms. Almas Diwde (XII/COM) for the year 2018-19.

The meeting ended with vote of thanks.



Librarian (Secretary)
Mr. Sunil Ubale



(Chairperson) Principal
Ms. Pratima Singh

I/C PRINCIPAL
Chandrabhan Sharma College
of Arts, Commerce & Science
Powai-Vihar, Powai, Mumbai - 400 076.
Tel. 022-45266020

CHANDRABHAN SHARMA COLLEGE LIBRARY


Notice

Date: 02/08/2017

Notice is hereby given for the Library meeting on Tuesday, August 8th, 2017 at 11.30 a.m. to be held second floor IT Lab.

Agenda for the meeting

- Library Stock Status
- New books for the Current Semester.
- Up gradation of rules for Book Bank Scheme
- Organize Book Exhibition
- NAAC Preparation
- Any other matters with the permission of the chair.


Ms. Pratima Singh

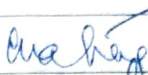

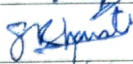

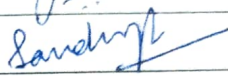

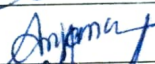
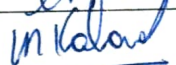
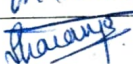
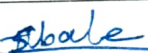
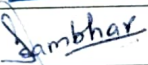
Convener

Library Advisory Committee

LIBRARY ADVISORY COMMITTEE

Minutes of the meeting

The following members are present:

Sr. No.	Name	Sign
1	Dr. Chitra Natrajan	
2	Ms. Pratima Singh	
3	Ms. Sridhara Bharti	
4	Mr. Tushar Agarwal	
5	Mr. Sandeep Vishwakarma	
6	Ms. Neeta Vaidya	
7	Ms. Anjana Varma	
8	Mr. Umesh Kabadi	
9	Ms. Sharanya Sanoj	
10	Mr. Sunil Ubale	
11	Mr. Snehal Sambhar	

Agenda for the meeting

- Library Stock Status
- New books for the Current Semester.
- Up gradation of rules for Book Bank Scheme
- Organize Book Exhibition
- NAAC Preparation
- Any other matters with the permission of the chair.

CHANDRABHAN SHARMA COLLEGE OF ARTS, SCIENCE &
COMMERCE

PowaiVihar, Powai, Mumbai 400 076

Date: 08/08/2017

Minutes of the meeting:

Principal welcomed all the members' present in the meeting and appreciated library staff for streamlining of library.

It was followed by the discussion on the agenda and the following decisions were taken:

- 1) Librarian dictated department wise stock status, all respective library committee members noted down collection of the library.
- 2) Discussion about the purchasing of new books department wise SY & TYBAF, TYBFM, SYBBI, TYBMM, and SYBCOM. Need to purchase.
- 3) Discussion about upgradation of rules for Book Bank Scheme was done the eligibility criteria for income was changed from 60,000 to 1 lakh, and name was changed to family Income.
- 4) For organizing book exhibition librarian explained to display 1 copy of books subject wise and orientation of N-list, arrange separate tables of competitive exam books and journals/ magazines all members agreed.
- 5) Discussion about library preparation on NAAC visit and role of library during NAAC.



Dr. Chitra Natrajan
Principal

PRINCIPAL

Chandrabhan Sharma College
Arts, Science & Commerce
Powai-Vihar, Powai, Mumbai - 400 076
Tel: 25704526 / 25704500



Sunil Ubale
Librarian

CHANDRABHAN SHARMA COLLEGE OF ARTS, SCIENCE AND COMMERCE

POWAI, MUMBAI – 400 076

Library and Information Centre

Date: 13/12/2017

NOTICE

Library Advisory Committee Meeting

(Meeting No-02/ 2017-18)

All the members of the Library Advisory Committee are hereby informed that there is a meeting on **15th December, 2017** at **12:00 am** in the Conference Room.

Agenda for the meeting:

1. Purchasing New Books for Current Semester
2. Renewal / Subscription of Periodicals
3. NAAC Peer Team Visited Library
4. Introduce Best Library User Award
5. Any other agenda with the permission of the Chair

Principal/Chairman
Chandrabhan Sharma College
of Arts, Science and Commerce
Powai, Mumbai - 400 076.

Dr. Chitra Natarajan

Members of Library Advisory Committee:

Sr. No.	Name	Member	Signature
1	Ms. Pratima Singh	Convener	
2	Ms. Sridhara Bharti	Member	
3	Mr. Tushar Agarwal	Member	
4	Mr. Sandeep Vishwakarma	Member	
5	Ms. Neeta Vaidya	Member	
6	Ms. Anjana Varma	Member	
7	Mr. Umesh Kabadi	Member	
8	Ms. Sharanya Sanoj	Member	
9	Mr. Sunil Ubale	Secretary	
10	Mr. Snehal Sambhar	Member	
11	Mr. Vikram Chandel	(Student – Member)	
12	Ms. Riddhi Gupta	(Student – Member)	

Library Advisory Committee Meeting

Minutes No-02/2017-18

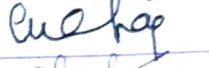
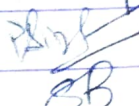
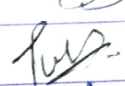
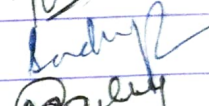
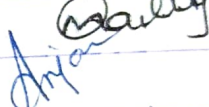
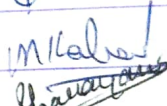
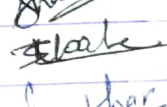
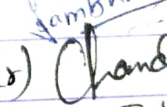
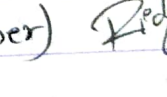
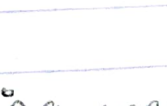
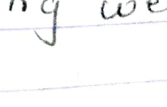


Date-15/12/2017

Ref. Meeting No-02/2017-18. The meeting of Library Advisory Committee held on Friday, 15-12-2017.

Venue: Conference Room

Time: 12.00 noon

Attendees:

1. Dr. Chitra Natarajan (Chairperson) 
2. Ms. Pratima Singh (Convener) 
3. Ms. Shridhara Bharti (Member) 
4. Mr. Tushar Agarwal (Member) 
5. Mr. Sandeep Vishwakarma (Member) 
6. Ms. Neeta Vaidya (Member) 
7. Ms. Anjana Vauma (Member) 
8. Mr. Umesh Khabadi (Member) 
9. Ms. Shauanya Sanoj (Member) 
10. Mr. Sunil Ubale (Secretary) 
11. Mr. Snehal Sambhar (Member) 
12. Mr. Vikram Chandel (Student-Member) 
13. Ms. Riddhi Gupta (Student-Member) 

The Agenda discussed in the meeting were as follows!.

Minutes of the meeting

1. Librarian welcomes all the committee members and briefed the agenda. Meeting started with minutes of Last meeting held on 08/08/2017. The minutes were approved by the committee.
2. In the meeting it was decided to purchase textbooks and reference books as per the revised syllabus for the academic year 2018-19 and thus requirement will be taken from all the head of department through requisition form.
3. Librarian presented list of periodicals for the year 2018, which decided to renew and ensure continuity of listed periodicals subscription, committee approved to this. It was also decided by committee members to renew N-List Database Membership, and committee suggested to promote optimum use of this resource.
4. NAAC Peer Team visited on 23rd & 24th September, 2017, they visited library on the first day of their visit, and looked around all the sections of library and checked files and registers.
5. Library Advisory Committee decided to introduce Best Library User Award to attract students towards library and motivate them to make maximum use of library services and it will be decided on library criteria and review of library committee. For this award 5 students from degree college and 4 students from junior college were shortlisted and after overviewing the selection criteria and library data committee

decided to give best user to Mr. Palash Chandra (TYBSc.IT) and Mr. Ankush Yadav (XII/sci) for the year 2017-18.

The meeting ended with vote of thanks.

Wbale -

Librarian (Secretary)

Mr. Sunil Wbale

Chandra

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